

**Housing Project and Service Manager**  
**£33,000 per annum**  
**37.5 hours per week**

The main purpose of this role is to manage and oversee our existing projects of community-based recovery to our really exciting new semi-independent abstinence based living scheme, building on and developing pathways for our community rehab and prehab programme for our service users and managing a staff team so that –

- We provide a fantastic customer focussed experience for all by ensuring the supported housing scheme and properties are well managed and the environment is well maintained.
- Our residents have the relevant welfare benefits in place.
- The building is kept in good repair and adheres to all legal requirements
- Service Users are supported through the community prehab and rehab pathway to find meaningful volunteer placements at the Strawbale Care, training, employment or education opportunities fostering the development of a tight knit recovery community spirit.

To be successful you will have experience in:

- Working in a supported housing environment or managing a housing scheme
- Working with service users with complex needs
- Management, motivating and leading a staff team

If you have

- A working knowledge of welfare benefits
- An understanding of current issues in the provision of social housing
- Knowledge of our client group
- Level 5 management qualification or equivalent

Then this could be the role for you.

**How to Apply?**

Provide an A4 letter of expression/supporting statement to: [recruitment@bacandoconnor.co.uk](mailto:recruitment@bacandoconnor.co.uk) stating what you believe you will bring to the post and the reasons why you should be considered. Please note that CV's and application forms will not be accepted

We are committed to safeguarding and promoting the welfare of vulnerable adults and we expect our employees and volunteers to share this commitment. This position is exempt under the Rehabilitation of Offenders Act 1974 and the successful applicant will be subject to a criminal record check from the Disclosure and Barring Service (DBS).

Having a criminal record will not necessarily bar an applicant from working for us; the nature of a disclosed conviction and its relevance to the post in question will be considered in all circumstances

We are committed to the fair treatment of our staff, potential staff or users of our services, regardless of age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation, marriage and civil partnerships, social class or economic status.

We actively encourage applications from individuals with a lived experience of substance misuse

